

CUTV: Rental and membership Agreement

When members use MyTurn to reserve equipment, they agree to use equipment properly, agree to penalties for misuse or late returns, and financial liability for any damages or loss incurred during the rental period, as well as the following points:

1. **Equipment rental period:** The usual equipment rental period is a maximum of 7 days (may be fewer days, subject to availability). Unless authorized by the Equipment and Spaces Coordinator, members must return their items on or before the due date.
2. **Reservations:** While CUTV is generally flexible about pick-up times, CUTV staff reserve the right to cancel a reservation if not picked up within a reasonable time frame. No reservations are saved for the next day.
3. **Use of equipment:** Equipment must be kept in possession of the renter at all times, and cannot be transferred to another person. In the event of the renter being unavailable to pick up or drop off the equipment, they may send another person on their behalf, with the understanding that this person must be a member, must read and sign this document, and now assumes responsibility for examining the equipment. In the event of lost or stolen equipment in this situation, both the primary renter and the secondary renter will be responsible for damages.
4. **Late fees:** Late fees of \$10 per day per item apply. Late fees are calculated including the days that CUTV is closed.
5. **Liability:** Members assume liability for damaged, lost, or stolen equipment.
6. **Examination by the renter:** At pick-up, it is the responsibility of renters (in addition to depot staff) to check for any issues, such as missing equipment/ parts and physical damages. Failure to report issues at the start of your rental period may result in the renters being held accountable for any misuse or damage. If the renter can demonstrate beyond reasonable doubt that a piece of equipment was not functional at the start of their rental period, a partial waiving of fees (eg, camera rental for community members) may be possible on a case-by-case basis in rare instances.
7. **Modifications and Repair:** No modifications or repairs should be done on equipment without the explicit consent of the equipment and spaces coordinator.
8. **Restrictions on rentals:** If a member is consistently late to return and/ or pick up equipment, has a pattern of damaged or misused equipment, or otherwise has demonstrated behaviour contrary to the guidelines and ethos of CUTV, we reserve the right to restrict access to equipment or revoke membership.
9. **Content:** If it is discovered that content made with CUTV equipment goes against our principles of anti-oppression, solidarity, and equity (for example, a video promoting hate speech), membership and/or renting privileges may be revoked.
10. **Payment:** We accept the following payments: cash, e-transfer, and contactless payment. As an organisation rooted in solidarity, we can extend payment due dates in extenuating circumstances, but this is done on a rare, case-by-case basis. Members who show a pattern of not paying on time (ie, upon return) may have their renting privileges restricted.
11. **Weather conditions and travel:** Equipment may not be used outdoors during rainy or snowy days or other potentially hazardous weather conditions. Equipment also cannot leave the country.
12. **Availability of equipment and priority:** As an organisation that is funded primarily by student fee-levies, we prioritise the allocation of equipment, in order of highest to lowest priority: students, staff/ volunteers, and community members. If staff or students have an urgent need, a community member's reservation may be shortened or cancelled. Every effort will be made to avoid conflicts.
13. **Data:** CUTV is not responsible for corrupted or destroyed data stored on our SD Cards, hard drives. We do not provide data recovery services.
14. **CUTV's organisational scope:**
The equipment depot's primary aim is to offer cheap and low-cost equipment to underserved groups, particularly students and activists, journalists, filmmakers, and other media creators who cannot afford traditional equipment rental services or face other barriers to accessing equipment. We cater primarily to those in the entry level stage of their career, and do not exist to subsidize medium-to-large scale productions who are able to rent from established AV Depots (Main Film, SLA, etc). Our catalog is limited and measures will be taken to ensure that our resources are allocated to our target demographics.
15. **Disputes and disagreements:** If members disagree with any decision made- for example, the restriction or revoking of membership privileges, they have the right to take their issue to the CUTV board of directors. CUTV staff will be happy to facilitate this upon request.

By making a reservation on MyTurn, you certify that you accept the conditions above.